Canada Foundation for Innovation (CFI)

John R. Evans Leader Fund (JELF) competition

EligibilityThe CFI JELF is an allocation-based fund for degree-granting institutions whereby the CFI  
Predetermines the maximum amount of funding available for each eligible institution.  
Eligible applicants must be current faculty members with a full-time academic appointment or in the process of being recruited to a full-time academic position. They must be recognized leaders in their field of research or show promise of becoming research leaders. They must be engaged in, or embarking on, an innovative research program for which the requested infrastructure is essential and will provide an enriched training environment.

Phase 1 – Letter of Intent (LOI):

LOIs must be received by the applicant’s Dean no later than February 14th, 2023, 4:00 p.m.

They should be no more than 2 pages in length (excluding CVs), and be submitted as a singled compiled PDF including the following information:

* LOI - The attached template should be utilized
* 2-page (max.) CVs for each researcher included on the application must also be provided (i.e., a maximum of 3 applicants are permitted for each JELF application). CVs must list current research funding.

# Matching Funds

At present, no matching funds are guaranteed. CFI can fund up to 40% of the total project costs. Applications may require matching funds of 60% or more of the total project costs. These matching funds can include provincial and federal leverage funding opportunities, and a variety of other matching fund sources. These funds do not need to be secured at Phase 1 - LOI.

# CFI Fund Allocations

The maximum LOI value is anticipated to be $100,000 of CFI requested funds, to ensure the ability to permit annual allocation of the UPEI funds for three years. This is approximately $250,000 in total requested costs) If a project requests CFI funds that exceed $100,000, additional justification and alignment to the UPEI Strategic Plan must be justified.

Phase 2 Selection

All LOIs received will be assessed by applicable Deans. Each Dean will provide a maximum of one LOI to **Dean’s council for assessment on March 14, 2023**. Only those LOI selected by the Dean’s Council in Phase 2 will be invited to proceed to Phase 3 - full application development. Multiple proposals, within the total funding envelope, can be approved.

Phase 3 – Full Application Selection and Submission to CFI

The successful candidate(s) selected by the Dean’s council will be required to submit the proposal in the UPEI Researcher Portal **2 weeks in advance of the CFI submission date (June 1, 2023)** for review and approval. Candidates must include all quotes used to inform the budget presented in the complete application.

The successful candidate(s) will be required to use the online CFI Award Management System (CAMS) to complete applications. The CFI submission deadline is **June 15th, 2023.** Please note, if you do not already have a CAMS account, you will need to create one if your LOI is selected to proceed.

Other:If you have any questions about this opportunity, please do not hesitate to contact Research Services Manager, [mlsteele@upei.ca](mailto:mlsteele@upei.ca).

Future CFI JELF Opportunities

The table below outlines UPEI’s anticipated internal CFI JELF competitions, including the anticipated competition budget. UPEI’s current CFI JELF institutional allocation is available until Oct 2025.

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| **Target Budget for CFI Funds** | **Anticipated Dates** |
| $100,000 – current call | Phase 1 – Call for LOI - Fall 2022  Phase 3 – submission June 2023 |
| $100,000 | Phase 1 – Call for LOI - Fall 2023  Phase 3 – submission June 2024 |
| \*\*remaining CFI balance available | Phase 1 – Call for LOI - Fall 2024  Phase 3 – submission June 2025 |