# NSERC Discovery Grant Program
# Information and Timelines for Fall 2022 Applications

**Please review the information below regarding:**
1) NSERC Discovery Grant (DG) deadlines and internal timelines
2) Internal peer review process
3) Information sessions and webinars
4) Other resources

## 1) NSERC DG deadlines and internal timelines
Review the Discovery Grants program description before applying.

## Notification of Intent to Apply Stage
Applicants <u>must</u> submit a Notification of Intent to Apply to NSERC in the Research Portal by **August 2**.  Applicants are not required to submit the NOI to Research Services in advance for review and signature.  However, applicants may request feedback on their NOI (optional) if submitted sufficiently before the deadline.

## Application Stage
**Research Services review and feedback (optional)**
Applicants may submit a draft copy of their application for internal review (clarity, completeness, adherence to guidelines, etc.) by **October 17.**

**Application submission process**
1) Complete the application using the Research Portal.
2) Generate a PDF of the application and submit it for UPEI approval using the Romeo Researcher Portal by October 25, ensuring that Research Services will receive the application by **October 27.**
3) Upon receipt of UPEI approvals, you will be notified to proceed with submitting your application in the Research Portal by **October 31**.  NSERC's deadline for submission is November 1.

*Note: For assistance with the Romeo Researcher Portal, please contact Jordan Minx, Research Services Liaison, at jminx@upei.ca or 902-566-0843.*

## 2) Internal peer review process

Research Services coordinates an optional internal peer pre-review process for the Discovery Grant competition.  The process will be as follows:
1) Applicants will notify Leslie Cudmore at lcudmore@upei.ca of their intent to participate in the peer-review process by **August 2.**  This will enable the selection of the most appropriate peer reviewer.
2) Applicants will submit a draft of their application (proposal with attachments, budget and CV) by **September 1** to lcudmore@upei.ca.  These documents will be sent to the selected peer reviewer for review & feedback.
3) Feedback will be returned by early October to provide the applicant with time to implement the suggestions before the application deadline.

# 3) Information sessions and webinars

**NSERC Q&A Sessions**

NSERC will be hosting sessions to assist the research community on how to complete an application. NSERC has created pre-recorded videos for viewing prior to attending a Q&A session.  Please visit here for more information and links to pre-recorded videos. Upcoming English sessions include:

| Date | Presentation | Time | Zoom link |
|------|-------------|------|-----------|
| Thurs, June 23 | Discovery Grants - Submission of a Notification of Intent to Apply | 2:00 – 3:00pm (Atlantic Time) | Link for live Q&A for June 23, 2022 |
| Tues, July 5 | Discovery Grants - Submission of a Notification of Intent to Apply | 2:00 – 3:00pm (Atlantic Time) | Link for live Q&A for July 5, 2022 |
| Tues, Aug 23 | Discovery Grants - Submission of an application | 2:00 – 3:00pm (Atlantic Time) | Link for live Q&A for August 23, 2022 |
| Thurs, Sept 22 | Discovery Grants - Submission of an application | 2:00 – 3:00pm (Atlantic Time) | Link for live Q&A for September 22, 2022 |
| Tues, Sept 6 | Research Tools and Instruments - Submission of an application | 2:00 – 3:00pm (Atlantic Time) | Link for live Q&A for September 6, 2022 |
| Thurs, Sept 29 | Research Tools and Instruments - Submission of an application | 2:00 – 3:00pm (Atlantic Time) | Link for live Q&A for September 29, 2022 |

**Workshop Series – University of Lethbridge**

The University of Lethbridge is hosting a DG workshop series, and UPEI participants are welcome to join. If you are interested in participating, please RSVP to Sola Fasunwon (sola.fasunwon@uleth.ca).

| Date | Presentation | Time | Zoom link |
|------|-------------|------|-----------|
| Mon, June 13 | NOI & CCV Instructions for DG_NOI | 12:00 – 1:00pm (Atlantic Time) | https://uleth.zoom.us/j/99265246708 |
| Mon, June 27 | Merit of Proposal Resource: Instructions for completing a DG application | 12:00 – 1:00pm (Atlantic Time) | https://uleth.zoom.us/j/93814654377 |
| Tues, July 12 | Excellence of Researcher Resource: Instructions for completing a DG application | 12:00 – 1:00pm (Atlantic Time) | https://uleth.zoom.us/j/93011056647 |
| Tues, July 26 | Training of HQP Resource: Instructions for completing a DG application | 12:00 – 1:00pm (Atlantic Time) | https://uleth.zoom.us/j/98607335002 |

## 4) Other resources

**Discovery Grants Information Centre**
Please consult NSERC's Discovery Grants Information Centre for links to several helpful resources, such as resource videos, the peer review manual, and competition statistics.

**Equity, Diversity, and Inclusion**
Applicants are expected to increase the inclusion and advancement of underrepresented groups in the natural sciences and engineering to enhance excellence in research and training. For more information, refer to the Discovery Grants application instructions and the Guide for applicants: Considering equity, diversity and inclusion in your application.

Tools and resources for Implementing EDI in research, including FAQs to support individuals writing NSERC Discovery Grant applications, can be found here (a project funded by the Canada Research Chairs program and the Secretariat à la condition féminine, in collaboration with the Université de Sherbrooke).

*UPEI EDI Resources*
Information about equity, diversity, and inclusion can be found on the EDI Office website. UPEI faculty, staff, and students also have access to a wide range of information, training, and resources on the myUPEI EDI site.

**Contributions to Training**
Applicants are advised to consult NSERC's Guidelines on the assessment of contributions to research, training and mentoring before applying. The Guidelines provide examples of forms of contributions as well as quality and impact indicators.

**Open Access and Research Data**
Grant holders must comply with the Tri-Agency Open Access Policy on Publications. For UPEI information and resources, see http://library.upei.ca/openaccess. UPEI's institutional repository, IslandScholar, can assist scholars in complying with the policy.  The Library can also assist with research data management planning and can help applicants to determine the data management resources required for their application. For more information, please contact Kim Mears at 902-566-0453 or kmears@upei.ca.